

SAN JOAQUIN COUNTY CHILDREN AND FAMILIES COMMISSION

————— MEETING SUMMARY —————

Public Health Auditorium
1601 East Hazelton Avenue
Stockton, CA 95202

Friday, June 9, 2000 – 7:00 a.m.

(approved 06/21/00)

1. Meeting was called to order by Chair Gutierrez at 7:10 a.m. All commission members were in attendance except for Commissioners Smith (7:12 a.m.), Flenoy–Kelley, and Fujii.
2. Presentation by Barbara M. Aved, Ph.D., Prop 10 Technical Assistance Center.

Dr. Barbara Aved conducted a 1–1/2 hour presentation/workshop covering the common considerations for developing Requests for Proposals. Topic areas included strategies for generating community involvement, the contract award process, contract management and monitoring. Definitions of the various types of applications and proposals were discussed, the bidder conference process was described in detail, technical assistance procedures and caveats were highlighted, and a hypothetical timeline for the entire process was presented.

Dr. Aved also devoted time to a discussion of review process, including pros and cons regarding the make–up of the proposal reviewers, rater reliability, and conflicts of interest, the defensibility of scoring and rating instruments, and the reality of protests, appeals, and reviews.

3. Public Comment:
 - a. Louise Johnston, County Child Care Coordinator from the County Office of Education, presented information regarding the California School Age Families Education (CAL–SAFE) Program. She provided for each Commissioner a copy of the San Joaquin County Service Coordination Plan for implementing the CAL–SAFE Program locally, and suggested the Commission keep this program in mind when reviewing proposals for children of teen parents.
 - b. Ron Kerstiens, Mental Health Services, requested that the Strategic Plan be sent out by e–mail.

4. Comments From Commissioners:

Commissioner Snider asked if the regular Commission meetings were to continue to be scheduled on the third Wednesday of each month, and that was confirmed. Commissioner Mitchell inquired about revenues as reflected in a financial report distributed by staff. Commissioner Snider stated he would be unable to attend either the Board presentation on June 20 or the regular meeting on June 21.

Chair Gutierrez announced openings for attendance at the Statewide Conference of County Commissioners on July 27–28, 2000 at U.C. Davis. Vice–Chair Mitchell and Commissioner Smith were appointed to attend along with one staff person.

6. *Meeting was adjourned to **Wednesday, June 21, 2000, at 7:00 a.m. at Public Health Auditorium (1601 E. Hazelton Avenue, Stockton).***